



<https://govhelp.in/job/amazon-recruitment-2023-work-from-home-back-office-executive-post/>

## Amazon Recruitment 2023 – Work From Home – Back Office Executive Post

**Hiring organization**  
Amazon

### Job Location

India  
Remote work from: India

**Date posted**  
February 3, 2023

**Valid through**  
31.12.2025

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### Base Salary

USD. 10,000 - USD. 18,000

APPLY NOW

### Qualifications

Graduate, 12th Pass.

### Employment Type

Full-time, Work From Home

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### Description

## Amazon Recruitment 2023

The Back Office Executive is responsible for performing the daily operations of the back office.

Amazon Jobs Near Me

### Responsibilities:

- Manage and oversee all back office operations
- Coordinate and manage all back office staff
- Maintain accurate records of all financial transactions
- Provide customer service and Maintain account records

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Amazon Careers

### Qualifications:

- High school diploma
- 1 year of experience in a back office role
- Excellent communication skills

**Important Links** Find the Link in [Apply Now](#)

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