



<https://govhelp.in/job/amul-recruitment-2023-jobs-near-me-data-entry-post/>

Amul Recruitment 2023 – Jobs Near Me – Data Entry Post

Job Location

India
Remote work from: Brazil

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Base Salary

USD. 10,500 - USD. 17,500

Qualifications

12th Passed, Graduate.

Employment Type

Full-time

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Description

Amul Recruitment 2023

As a Data Entry professional at Amul, you will be responsible for accurately and efficiently entering and maintaining data in our systems. We are seeking a detail-oriented and organized individual who can handle large volumes of data with precision and confidentiality. This role plays a critical part in ensuring the integrity and availability of data for effective decision-making and operational efficiency at Amul.

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Amul Jobs Near Me

Responsibilities:

- Enter and update data accurately and efficiently into Amul's databases, spreadsheets, and other data management systems.
- Verify and validate data for completeness, accuracy, and adherence to specified formats and standards.
- Identify and resolve any discrepancies or errors in data entry, working closely with relevant stakeholders to ensure data integrity.
- Regularly review and update existing data to ensure accuracy, consistency, and relevancy.
- Perform data cleanup activities, including identifying and correcting errors, duplicates, and inconsistencies in datasets.
- Conduct data audits to identify and rectify data quality issues, such as

Hiring organization

Amul

Date posted

June 5, 2023

Valid through

31.12.2023

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missing or incomplete information.

- Assist in generating reports, summaries, and statistical analyses based on the entered data.
- Collaborate with team members to identify trends, patterns, and insights from data, contributing to data-driven decision-making.
- Provide support in data extraction and data mining activities to fulfill specific business requirements.

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Amul Jobs

Skills:

- Strong attention to detail and accuracy in data entry and verification.
- Proficiency in using data entry tools and software, such as MS Excel, Google Sheets, or specialized data management systems.
- Excellent organizational and time management skills to handle large volumes of data within deadlines.
- Ability to maintain confidentiality and handle sensitive information with discretion.
- Strong problem-solving skills to identify and resolve data-related issues.
- Effective communication skills to collaborate with team members and stakeholders.

Important Links

Find the Link in [Apply Now](#) Button

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