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Amway Recruitment 2023 – Work From Home – Back Office Executive Post

Hiring organization

Amway

Job Location

India

Remote work from: India

Date posted

March 18, 2023

Valid through

31.12.2025

Base Salary

USD. 10,000 - USD. 17,000

APPLY NOW

Qualifications

Graduate, 12th Pass.

Employment Type

Full-time, Work From Home

Description

Amway Recruitment 2023

The Back Office Executive is responsible for performing the daily operations of the back office.

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Responsibilities:

- Manage and oversee all back office operations
- Coordinate and manage all back office staff
- Maintain accurate records of all financial transactions
- Provide customer service and Maintain account records

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Amway Careers

Qualifications:

- High school diploma
- 1 year of experience in a back office role
- Excellent communication skills

Important Links

Find the Link in [Apply Now](#)

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