



<https://govhelp.in/job/bandhan-bank-careers-job-job-search-free-job-for-customer-support/>

Bandhan Bank Careers Job – Job Search – Free Job For Customer Support

Job Location

India

Remote work from: IN; US; AU; NZ; HK; JP; KZ; MY; SG; TW; TH; UZ; VN; AT; BY; BE; DK; FR; DE; GR; NL; RU; ES; CH; UK; GB; DZ; KW; MA; QA; SA; MX; AE; CA; GT; DO

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Base Salary

USD. 13 - USD. 22

Qualifications

Graduate, Post Graduate

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Employment Type

Full-time

Description

Bandhan Bank Recruitment 2024

Are you a detail-oriented individual with a knack for accuracy and efficiency? Do you thrive in a fast-paced environment where your contributions directly impact the success of a growing organization? If so, then a career as a Customer Support at Bandhan Bank might be the perfect fit for you!

Bandhan Bank Jobs Near Me

Bandhan Bank is a leading private sector bank in India, recognized for its commitment to financial inclusion and empowerment. We offer a dynamic work environment that fosters continuous learning and professional development. In this role, you'll play a vital role in ensuring the accuracy and integrity of our data, contributing to the smooth functioning of the bank's operations.

Summary

As a Customer Support at Bandhan Bank, you'll be responsible for entering and maintaining accurate data in our digital systems. This includes tasks like transcribing information from various sources, verifying data for consistency, and keeping our databases up-to-date. You'll be a key player in ensuring the smooth flow of information within the bank, supporting various departments and contributing to efficient decision-making.

Hiring organization

Bandhan Bank

Date posted

March 28, 2024

Valid through

31.12.2024

APPLY NOW

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Key Responsibilities:

- Accurately enter data from various sources, such as scanned documents, handwritten forms, and online applications.
- Verify the accuracy and completeness of data by cross-checking information against source documents.
- Identify and rectify any inconsistencies or errors in the data entry process.
- Maintain and update existing data in our databases.
- Classify and categorize data according to established protocols.
- Generate reports and summaries based on the entered data.
- Adhere to strict data security and confidentiality protocols.
- Stay updated on data entry procedures and relevant software applications.
- Perform other data-related tasks as assigned.

Required Skills and Qualifications:

- Minimum qualification of 10+2 or equivalent from a recognized board.
- Strong typing skills with a high degree of accuracy.
- Excellent attention to detail and ability to identify and rectify errors.
- Proficient in computer skills, including familiarity with data entry software and MS Office suite.
- Excellent communication and interpersonal skills.
- Ability to work independently and meet deadlines effectively.
- Strong organizational skills and the ability to prioritize tasks.

Experience:

- This role is open to both freshers and experienced candidates.
- Freshers with strong academic records and a willingness to learn are encouraged to apply.
- Prior experience in data entry or a similar role will be considered a plus.

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Why Join Bandhan Bank?

Bandhan Bank offers a rewarding career path with opportunities for professional growth and development. You'll be part of a dynamic team that contributes to the bank's mission of financial inclusion. We provide a competitive compensation package and a positive work environment that fosters collaboration and learning.

Here are some of the benefits you can enjoy as a Customer Support at Bandhan Bank:

- Competitive salary and benefits package.
- Opportunities for professional development and training.
- A stable and secure work environment.
- A chance to be part of a growing and successful organization.
- Work-life balance and a positive work culture.

Application Process:

Interested candidates can submit their resumes online through our careers portal. We encourage you to highlight your relevant skills and experience in your application.

Join Us and Make a Difference!

At Bandhan Bank, we believe in the power of data to drive innovation and efficiency. As a Customer Support, you'll play a crucial role in ensuring the accuracy and integrity of our information, directly contributing to the bank's success. We encourage you to join our team and embark on a rewarding career journey with us.

General Overview:

This role offers a unique opportunity for individuals who are detail-oriented, possess strong computer skills, and thrive in a fast-paced environment. You'll be responsible for ensuring the accuracy and consistency of our data, contributing to the smooth functioning of the bank's operations.

If you're looking for a career that allows you to utilize your skills, contribute to a meaningful purpose, and grow within a leading organization, then we encourage you to apply!

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