



<https://govhelp.in/job/bharatpe-recruitment-2023-work-from-home-back-office-admin-post/>

BharatPe Recruitment 2023 – Work From Home – Back Office Admin Post

Hiring organization
BharatPe

Job Location

India
Remote work from: India

Date posted
January 30, 2023

Valid through
31.12.2025

Base Salary

USD. 12,000 - USD. 18,500

APPLY NOW

Qualifications

12th ,Graduate.

Employment Type

Full-time

Description

BharatPe Recruitment 2023

The Back Office Admin will be responsible for the smooth operation of the back office.

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Responsibilities:

- Manage customer service inquiries
- Process orders
- Maintain records in the back office

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BharatPe Work From Home Jobs

Qualifications:

- High school diploma
- 1-3 years of experience in a customer service
- Experience with Microsoft Office

Important Links

Find the Link in [Apply Now](#)

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