



<https://govhelp.in/job/dtdc-recruitment-2023-all-india-jobs-back-office-executive-post/>

DTDC Recruitment 2023 – All India Jobs – Back Office Executive Post

Hiring organization
DTDC

Job Location

India
Remote work from: India

Date posted
May 4, 2023

Valid through
31.12.2025

Base Salary

USD. 12,000 - USD. 18,000

APPLY NOW

Qualifications

Graduation , 12th Passed

Employment Type

Full-time

Description

DTDC Recruitment 2023

The Back Office Executive is responsible for accurate data entry, and other back-office tasks.

DTDC Jobs Near Me

Responsibilities:

- Enter data into the company database
- Check the accuracy of data entry
- Maintain office records

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DTDC Careers

Qualifications:

- High school diploma
- Good typing skills
- Proficient in Microsoft Office

Important Links

Find the Link in [Apply Now](#) Button

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