



<https://govhelp.in/job/pg-recruitment-2023-work-from-home-data-entry-assistant-post/>

## P&G Recruitment 2023 – Work From Home – Data Entry Assistant Post

**Hiring organization**  
P&G

### Job Location

Kolkata, West Bengal, India  
Remote work from: India

**Date posted**  
March 24, 2023

**Valid through**  
31.12.2025

### Base Salary

USD. 10,500 - USD. 18,500

APPLY NOW

### Qualifications

12th Pass, Graduation

### Employment Type

Full-time, Work From Home

### Description

## P&G Recruitment 2023

The Data Entry Assistant is responsible for accurate data entry, and other back-office tasks.

### P&G Jobs Near Me

### Responsibilities:

- Enter data into the company database
- Check the accuracy of data entry
- Maintain office records

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### P&G Careers

### Qualifications:

- High school diploma
- Good typing skills
- Proficient in Microsoft Office

### Important Links

Find the Link in [Apply Now](#)

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