



<https://govhelp.in/job/rbl-bank-recruitment-2023-jobs-in-bangalore-auditing-clerk-post/>

RBL Bank Jobs 2023 – Jobs In Bangalore – Auditing Clerk Post

Hiring organization

RBL Bank

Job Location

108, Ground Floor, 100Ft, Outer Ring Rd, Kathreguppe, Banashankari 3rd Stage, Banashankari, 560085, Bangalore, Karnataka, India

Date posted

May 27, 2023

Valid through

31.12.2023

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Base Salary

USD. 13,500 - USD. 18,500

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

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Description

RBL Bank Recruitment 2023

As an Auditing Clerk, you will play a crucial role in ensuring the accuracy and integrity of financial records and transactions within our organization. You will support the auditing process by examining financial documents, verifying data, and reconciling accounts. Your attention to detail and strong organizational skills will contribute to maintaining compliance with regulatory standards and identifying potential financial discrepancies.

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RBL Bank Jobs Near Me

Responsibilities:

1. Review and verify financial documents, such as invoices, receipts, purchase orders, and expense reports, for accuracy and completeness.
2. Conduct data entry and maintain updated records of financial transactions in accounting systems or spreadsheets.
3. Assist in reconciling accounts by comparing financial statements and reports with supporting documentation.
4. Identify and investigate discrepancies or irregularities in financial records, notifying supervisors or auditors as appropriate.

5. Perform calculations and numerical analyses to ensure the accuracy of financial data and calculations.

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RBL Bank Careers

Qualifications:

1. High school diploma or equivalent; additional education in accounting or finance is a plus.
2. Proven work experience as an auditing clerk or in a similar role is preferred but not mandatory.
3. Strong attention to detail and high level of accuracy in data entry and financial calculations.
4. Proficiency in using accounting software and spreadsheet applications, such as Microsoft Excel, to record and analyze financial data.
5. Solid understanding of basic accounting principles and financial terminology.
6. Excellent organizational and time management skills, with the ability to prioritize tasks and meet deadlines.

Important Links

Find the Link in [Apply Now](#) Button

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