

<https://govhelp.in/job/shadow-fax-recruitment-2023-2years-experience-required-front-desk-manager-post/>

## Shadow fax Recruitment 2023 – 2+Years Experience Required – Front Desk Manager Post

### Hiring organization

Big Basket

### Job Location

India

Remote work from: India

### Date posted

April 6, 2023

### Valid through

31.12.2025

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### Base Salary

USD. 9,000 - USD. 17,000

APPLY NOW

### Qualifications

12th Pass, Graduate.

### Employment Type

Full-time

### Experience

2+Years Experience Required

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### Description

## Shadow fax Recruitment 2023

The Front Desk Manager is responsible for overseeing the front desk staff and providing excellent customer service to hotel guests.

### Shadow fax Jobs Near Me

### Responsibilities:

- Manage the reception area and front desk staff
- Greet guests and provide administrative support to employees
- Answer and direct inquiries
- Coordinate meeting room reservations
- Maintain a professional

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### Shadow fax Careers

### Qualifications:

- High school diploma
- 3 years of experience in a customer service

Important Links **Find the Link in [Apply Now](#) Button**

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