

Skybags Recruitment 2023 – All India Jobs – Front Desk Manager Post

Hiring organization

Skybags

Job Location

India

Remote work from: India

Date posted

May 5, 2023

Valid through

31.12.2025

Base Salary

USD. 9,000 - USD. 16,000

APPLY NOW

Qualifications

12th, Graduate.

Employment Type

Full-time

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Description

Skybags Recruitment 2023

The Front Desk Manager is responsible for overseeing the front desk operation and staff.

Skybags Jobs Near Me

Responsibilities:

- Oversee the front desk operation and staff
- Create and enforce procedures and policies related to the front desk
- Maintain communication with other departments

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Skybags Work From Home Jobs

Qualifications:

- High school diploma
- Minimum of one year of supervisory experience
- Familiarity with computers and software applications, including word processing, database

Important Links

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