



<https://govhelp.in/job/supervisors-in-accenture-job-vacancy-near-me-accenture-jobs-for-freshers/>

## Supervisors in Accenture – Job Vacancy Near Me – Accenture Jobs For Freshers

### Job Location

India  
Remote work from: IND

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### Base Salary

USD. 22 - USD. 32

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

## Supervisors in Accenture

At Accenture, we believe in the power of change to improve the world. We connect strategy, creativity, and technology to help organizations become intelligent enterprises. As a Supervisors, you'll play a crucial role in supporting our business operations by ensuring the smooth flow of information and document management.

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### Accenture Careers

#### Responsibilities:

- Organize and maintain physical and electronic files according to established protocols.
- Process incoming and outgoing documents, ensuring proper labeling, filing, and retrieval.
- Scan and upload physical documents into digital systems, adhering to data security policies.
- Respond to internal requests for documentation promptly and accurately.
- Assist with other administrative tasks as assigned.

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### Hiring organization

Accenture

### Date posted

February 27, 2024

### Valid through

31.08.2024

APPLY NOW

## Latest Jobs



## Accenture Jobs Near Me

### Skills:

- High school diploma or equivalent.
- Excellent organizational skills and attention to detail.
- Strong computer literacy, including proficiency in Microsoft Office Suite (Word, Excel, PowerPoint).
- Ability to follow instructions accurately and independently.
- Effective communication and interpersonal skills.
- Ability to work effectively in a fast-paced environment.

### Tags:

accenture,working at accenture,#accenture,why accenture,accenture consulting,life at accenture,accenture careers,why i left accenture,accenture recruitment,accenture jobs,accenture cebu,accenture india,accenture gifts,accenture manila,accenture salary,accenture benefits,careers at accenture,gifts from accenture,accenture tech vision,accenture welcome kit,welcome kit accenture,accenture offer letter,accenture onboarding kit

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