



<https://govhelp.in/job/tcs-careers-2023-2years-experience-required-receptionist-post/>

Tcs Careers 2023 – 2+Years Experience Required – Receptionist Post

Job Location

India
Remote work from: India

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Base Salary

USD. 16,000 - USD. 25,000

Qualifications

Graduation

Employment Type

Full-time

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Description

Tcs Recruitment 2023

The receptionist is responsible for greeting and welcoming guests, providing information and directing visitors.

Tcs Jobs Near Me

Qualifications:

- greeting and welcoming guests
- providing information and directing visitors
- providing clerical support to the office
- may be required to perform other duties as assigned

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Tcs Careers

Responsibilities:

- friendly and professional demeanor
- ability to handle multiple tasks simultaneously
- excellent customer service skills

Important Links

Find the Link in [Apply Now](#) Button

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Hiring organization

Tata Consultancy Services

Date posted

April 22, 2023

Valid through

31.12.2025

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