

https://govhelp.in/job/tcs-recruitment-2023-work-from-home-data-entry-cum-back-office-post/

TCS Recruitment 2023 – Work From Home – Data Entry Cum Back Office Post

Job Location India Remote work from: India

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Base Salary USD. 12,500 - USD. 17,000

Qualifications Graduate.

Employment Type Full-time, Work From Home

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Description

TCS Recruitment 2023

The Data Entry cum Back Office is responsible for the data entry and data management of the company.

TCS Careers

Responsibilities:

- Entering data into the computer system accurately and completely
- Updating and maintaining records
- · Processing documents and forms

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TCS Jobs Near Me

Qualifications:

- High school diploma
- 1 year of experience in data entry or back office work
- · Ability to handle repetitive tasks

Hiring organization Tata Consultancy Services

Date posted February 3, 2023

Valid through 31.12.2025

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