



<https://govhelp.in/job/bank-of-baroda-careers-work-from-home-jobs-payroll-manager-posts/>

Bank of Baroda Careers – Work From Home Jobs – Payroll Manager Posts

Job Location

India

Remote work from: IN; US; AU; NZ; HK; JP; KZ; MY; SG; TW; TH; UZ; VN; AT; BY; BE; DK; FR; DE; GR; NL; RU; ES; CH; UK; GB; DZ; KW; MA; QA; SA; MX; AE; CA; GT; DO

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Base Salary

USD. 15 - USD. 23

Qualifications

Graduate, Post Graduate.

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Employment Type

Full-time, Work From Home

Description

Bank of Baroda Careers

Be Part of the Banking Journey at Bank of Baroda: Payroll Manager

About Bank of Baroda

Bank of Baroda is a leading public sector bank in India, with a rich heritage dating back over 118 years. We're committed to providing exceptional banking experiences to our customers, while fostering a work environment that's both innovative and employee-centric.

Position: Payroll Manager

Summary

Are you a detail-oriented individual with a passion for ensuring smooth financial processes? Do you thrive in a fast-paced environment and enjoy working collaboratively? If so, then the Payroll Manager role at Bank of Baroda might be the perfect fit for you!

In this exciting role, you'll play a vital role in managing the bank's payroll function. You'll be responsible for overseeing all aspects of employee compensation, from salary calculations and deductions to ensuring timely and accurate payments. You'll also work closely with various departments to ensure compliance with all labor laws

Hiring organization

Bank of Baroda

Date posted

April 13, 2024

Valid through

31.12.2024

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and regulations.

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Key Responsibilities:

- Oversee the entire payroll process, including data entry, salary calculations, and deductions.
- Ensure timely and accurate disbursement of salaries and other employee benefits.
- Maintain accurate payroll records and generate reports as needed.
- Stay updated on changes in labor laws and regulations and ensure compliance.
- Work collaboratively with Human Resources, Finance, and other departments to resolve payroll-related issues.
- Analyze payroll data and identify opportunities for improvement in efficiency and accuracy.
- Manage payroll software and ensure its smooth operation.

Skills and Qualifications:

- Bachelor's degree in Commerce, Finance, Accounting, or a related field (CA, ICWA qualification a plus).
- Minimum 3-5 years of experience in payroll management, preferably in the banking sector.
- Strong analytical and problem-solving skills.
- Excellent attention to detail and accuracy.
- Proficient in MS Office Suite (Excel is a must).
- Effective communication and interpersonal skills.
- Ability to work independently and as part of a team.

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Why Join Bank of Baroda?

We offer a dynamic and rewarding work environment where you can make a real difference. Here are just a few reasons to join our team:

- **Growth Opportunities:** We provide opportunities for professional development and career advancement.
- **Competitive Benefits:** We offer a comprehensive benefits package that includes health insurance, retirement savings plans, and paid time off.
- **Work-Life Balance:** We understand the importance of maintaining a

healthy work-life balance and offer programs and initiatives to support this.

- **Stable and Reputable Organization:** As a leading public sector bank, we offer job security and a strong reputation in the industry.
- **Be Part of Something Big:** Contribute to the success of a bank that serves millions of customers across India.

Application Process:

Interested candidates can submit their resumes through our careers page on the Bank of Baroda website <https://www.bankofbaroda.in/career>.

Join Us and Make a Difference!

We're looking for passionate and talented individuals to join our team. If you're ready to embark on a rewarding career in banking, apply today!

General Overview

As a Payroll Manager at Bank of Baroda, you'll play a key role in ensuring our employees receive their salaries and benefits accurately and on time. You'll be a valuable asset to our team, and your contributions will directly impact the well-being of our workforce.

Duties and Responsibilities

The duties and responsibilities listed above are not exhaustive, and you may be assigned additional tasks as needed.

We encourage you to apply if you're a detail-oriented individual who enjoys working in a fast-paced environment. If you have a passion for accuracy and ensuring smooth financial processes, then this role is for you!

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